

## South Shore PTO Agenda

Oct, 13 2022

### PTO Officers:

Crystal Wehrman, President - Rachel Kennedy, Vice President - Amy LaFontaine, Treasurer - Kristin Grant, Communications & Secretary - Melinda Laakkonen, At-large

### Attendance:

Kristin Grant, Rachel Kennedy, Crystal Wehrman, Amy LaFontaine, Melinda Laakkonen, Stacy Jardine, Becky Lallamont, Kim Schuman, Dena, Jennifer Dull

### Minutes approved with two tweaks from Rachel & Amy

1. Sponsorships - Elhers, Siskotwit, Fat Radish, Cranberry Over Superior, Elsie Blue, Scenic Drive Resort (already said yes), Convenience store in Corny, Lake Wind, Angry Beaver, Sweet Shop in Corny, Kro Bar, Twin Gables
2. Welcome Packet - on hold
3. Teacher Wish List -
  - a. Standing request option on the website - request complete date
  - b. Shelves (thrift shop)
  - c. Book money \$
4. Figleaf Proposal - Amy writing up - Crystal to deliver
  - a. Cardinal Swag, Community, Staff - cardinal swag, staff appreciation brunch, Score board bleachers for Tyberg, End of year
5. Creating a standard thank you card for PTO - Kris make card
6. Best Practices - will resume after

### Membership Meeting Started at 6:05 by Rachel

1. **Summed up Bylaws update, and sponsorship details** - ready to send out to ask for donations from other sponsors
2. **Cardinal Swag** - out of med hoodies, xl sweatshirts, need 3xl, crew neck sweatshirt, hats - Christmas Deadline (does she have blankets) - personalized?
  - a. Website - advertise that we have these items, then say when we'll be were - FB
3. **Fundraising Goals:** summary of Fig Leaf & Teacher Wish List
  - a. Standing Wish List request on the website (Requests won't be reviewed till next meeting)
  - b. Period poverty - supplies, little pouches for these items (care bags)
4. **Teacher In-Service:** Bringing in Lakewind Coffe & Bagels (30% discount) just under \$100 - Friday 21st (meetings start at 8) - clean up afterwards -cups, napkins (need fruit too, some are gluten free) - Sally and Judy (gluten free guy) (Crystal & Rachel) - roughly \$150 Amy 1st, Crystal 2nd
5. **Treasurer's report** - just over \$2000 with checking/saving (owe 600 for shirts)
  - a. Amy working tax exempt
6. **Ongoing:**
  - a. Drama concessions donations- not asked to plan that yet (play in May)
  - b. Google emails for each board member?
  - c. Business that sponsor major events, corp sponsors for Harvest Dinner
    - i. Tweak the form to donate for a specific event
    - ii. Send Crystal tweaked sponsorship form
  - d. Loss baskets - Sympathy around \$30 - Ask Vicki about candles
7. **Harvest Dinner** - Roughly plan for 225 people
  - a. November 10th
  - b. Oct 25th and Nov 8th - Advertise
  - c. Ask Marge about PW Harvest Dinner

- d. Linda Moe will need to do training - work for schedule prep time
- e. Cisco - premade red skin mashed potatoes and mac & cheese
- f. Ham
- g. 80 lbs (?) of Potatoes & Gravy
- h. Rolls (Round Up North lady) frozen buns
- i. Pumpkin bars & Apple crisp from Angies (big pan)
- j. Green beans
- k. Candied Squash donation (Marges recipe) brown sugar (no nuts)
- l. Vegetarian Option - veg lasagna & baked ziti
- m. Milk, Coffee, Water, Lemonade
- n. To-go boxes
- o. Person managing money (lots of change)
- p. Base price if nothing was donated - \$8 for adults, \$5 students, 5 and under free
- q. Place mats
- r. All dishes need to be pre sanitized
- s. Donation thank you sign
- t. Sponships form: physical good (
- u. Volunteers: Create a PDF or picture jpg - post on class dojo that volunteers needed to get in contact (and donations (be specific) - volunteer form online (email it to Beccy) - Get to Becky by Friday night
  - i. BACKGROUND CHECKS (Rachel confirms with Dani/Michelle if updated ones are needed)
  - ii. PTO Meeting will need to move
  - iii. Oct 21 4:15pm
  - iv. Timing 4-4:30 (teachers) 4:30pm to 7pm
  - v. Price change

Meetings can be at school, but for now will continue to be held at the Port Wing Town Hall  
 Nov 17th next PTO meeting 6pm (update website) due to Harvest dinner on the 10th.  
 7:30pm meeting adjourned